

TEAM MEETING MINUTES

# Topic: Wind Turbine Presentation

**Sunday, July 29, 2018**

**4:00 pm – 7:00 pm**

Minutes recorded by Michele

Meeting called by Abdulrahman

Attendees: Abdul, Fahad, Ahmad, Besongsni, and Michele

Please bring: Laptop, Notes

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Table 1. Record of meeting.

<b>4:00 pm to 5:00 pm</b>	<b>Discussion of Wind Turbine</b> <ul style="list-style-type: none"><li>• Determine why the blades are not able to mate with the assembly</li><li>• Start to think about reevaluating the final report</li><li>•</li></ul>	
<b>5:00 pm to 6:00 pm</b>	<b>Final Product Testing Proof</b> <ul style="list-style-type: none"><li>• Determine what are some details that need to be cleared</li><li>• What concepts do we need to evaluate in reference to energy conversion in the system</li></ul>	

<p><b>6:00 pm to 7:00 pm</b></p>	<p>Final Poster Presentation</p> <ul style="list-style-type: none"> <li>• Reevaluate the poster and look for issues in the details</li> <li>• Are we in line with the rubric</li> <li>• Evaluate Amy and Oman's notes on the draft poster</li> </ul>	
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Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Fins and yaw system	Ahmad	8/3/18	8/3/18
Testing and Analysis	Michele	8/3/18	8/3/18
CAD and Results of the Poster	Bsesongni	8/3/18	8/3/18
Website and Shaft	Fahad	8/3/18	8/3/18
Heat Sink Testing	Abdul	8/3/18	8/3/18